

Y2 Informal Letter Writing: Genre Features Checklist



Did I...	Child	Friend	Teacher
Structure and Language			
write the sender's address? e.g. 43 High Street, London, SW4 3FT			✓
write the date?			✓
write an informal greeting?			✓
write an introduction?			✓
write more details?			✓
write a conclusion?			✓
write 'from' or 'best wishes' or 'love' before the sender's name?			✓

Y2 Informal Letter Writing: Genre Features Checklist



Did I...	Child	Friend	Teacher
Structure and Language			
write the sender's address? e.g. 43 High Street, London, SW4 3FT			
write the date?			
write an informal greeting?			
write an introduction?			
write more details?			
write a conclusion?			
write 'from' or 'best wishes' or 'love' before the sender's name?			