

Newham Word Festival 2023 – Commission Applications

Newham Word Festival is a two-week festival taking place in Newham from 26 June to 9 July 2023. We want to commission local residents and artists who would like to be involved in the festival.

What we are looking for:

Performance, art, film, dance, spoken word, poetry, storytelling, arts and crafts, film screening, visual arts, journalism, and workshops. Everything must have a connection to the written and spoken word.

We want to hear about:

- Project proposals from artists, groups or organisations whose practice is based in interactive public participation, co-creation and/or engagement across different sections of the community.
- One-off performances, exhibitions that last through the festival, workshops and/or showcase events.

Please note:

- Commissions must be inclusive and accessible to the communities and people of Newham and take place in Newham. *This does not mean we expect you to work with multiple groups, but we will want to ensure the commissions programme as a whole includes and represents the wider Newham community.*
- Commissions must take place between 26 June and 9 July 2023.
- We particularly want to hear from Newham-based artists and companies.
- We expect events to take place in-person. If your event is particularly suited for an online delivery, please state this clearly in your application.
- Commissioned artists are responsible for securing their own venue(s). All venues need to be fully accessible.
- Commissioned artists are responsible for promoting their own events, alongside the Newham Word Festival's general promotional activity.

Fee:

Commissions will be awarded between **£500 and £1,000** (including VAT), according to need and in line with submission guidelines. The fee includes planning, materials, delivery, evaluation, support workers and travel. This list is a guide only – you may need to consider other costs when you are planning your event.

If you wish to work with people under 16 and/ or vulnerable adults, you must have a current enhanced DBS certificate. In addition, if you would like to lead a workshop, please ensure it is with two facilitators.

Applying:

To apply please send in a proposal no more than two sides of A4. Email your proposal to charlotte.metairie@discover.org.uk by 12pm on Friday 3 February 2023. The email title should be 'Newham Word Festival Commission Application'.

What to include:

- Contact details – including main contact’s name, email and telephone number
- A biography including your background and experience
- A description of what you would like to do and how you would like to do it
- A breakdown of target participants and/or audience and how you plan to reach them
- A budget and the total fee you require for your project
- Links or images of previous work if available

We are committed to ensuring that this opportunity is open and accessible to everyone. If you need support, or experience or anticipate any barriers within the application process, please email charlotte.metairie@discover.org.uk or phone 020 8536 5548.

What happens next:

Once your application has been received it will be reviewed by a selection panel. Successful applicants will then be offered a commission or invited to discuss their proposal, week commencing 12 February 2023.

This project is delivered in partnership with Discover Children’s Story Centre.

